

## BISHOP'S ITCHINGTON PARISH COUNCIL

### Minutes of the Ordinary Parish Council Meeting 9 September 2019 at 7.30pm Bishop's Itchington Community Centre

#### Present

Cllr Dugmore (Chairman)	Cllr Christian-Carter	Cllr Thomas
Cllr Kettle	Cllr Michael Mann	Cllr Dawn Mann
Cllr Tressler	Cllr Bougoussa	

**Absent:** Cllr Bev Mann; 1 vacant seat

#### In Attendance

Mrs Alison Biddle, Clerk to the Council  
County Cllr Stevens

Members of the public: 1

**19/126 Apologies:** Cllr Bev Mann

#### **19/127 Declarations of Interest**

- Cllr Tressler declared a pecuniary interest in agenda item 6.1 in respect of the planning application for Christmas Hill Farm on account of the fact that he owns the neighbouring property.
- Cllr Kettle stated that although he is also a neighbour to Christmas Hill Farm, he has no pecuniary interest to declare regarding the planning application at agenda item 6.1.

**19/128 Dispensations:** None

#### **19/129 Minutes**

It was **RESOLVED** to approve the minutes of the ordinary parish council meeting held on 8 July 2019 as a true and complete record of that meeting.

#### **19/130 Public Forum**

##### **Christmas Hill Farm Planning Application**

Cllr Tressler, having declared a pecuniary interest in this application, removed himself to the public gallery and spoke as a member of the public. He objects to the application on the grounds that the extra traffic generated by an additional dwelling would impact on the already unsafe access from and to the public highway. The driveway is single track and not wide enough for two vehicles to pass through the entrance at the same time. The entrance/exit is directly onto the B4451. The visibility splay is restricted and combined with the volume and speed of traffic travelling along this road there is a safety concern.

*Cllr Tressler then left the room while the planning application was debated by the council as follows:*

#### **19/131 Planning Matters**

- 1 19/02002/FUL**  
Divide single dwelling house into two dwellings  
**Christmas Hill Farm, Gaydon Road**

*Cllr Kettle abstained from the discussion and from voting.*

It was **RESOLVED** to object to this application on the following grounds:

- Access onto the highway from a single width carriageway and with a restricted visibility splay is a safety concern
- The development of an additional dwelling in the countryside outside the BUAB is contrary to Policy AS.10 of the Core Strategy

*Cllr Tressler returned to his seat on the council for the next item on the agenda.*

**2 New Doctor's Surgery**

Cllr Kettle and the clerk had recently met with Follett who confirmed that they had carried out groundworks in order to preserve the planning permission.

**3 Neighbourhood Development Plan**

Cllrs Thomas and Tressler will discuss and agree a new timetable. A lot of work has already been done towards a draft plan. A new person has volunteered to help. Grant funding is also available.

**4 Bovis Homes, Knightcote Road – Transfer of POS**

It was **RESOLVED** to accept the proposal put forward by Bovis that they retain all the POS, including the ridge and furrow area, which will be managed in accordance with the Landscape and Ecology Management Plan (LEMP) and that they will agree to vary the Sec 106 agreement, with legal costs covered by Bovis, to allow the £120k earmarked for equipped play facilities to be used for the new sports pavilion instead.

**5 SDC Proposed Submission Site Allocations Plan Consultation**

There are no reserve sites allocated in Bishop's Itchington and it was therefore agreed to make no comment.

**6 WCC Draft Passenger Rail Strategy 2019-2034 Consultation**

It was agreed to make no comment.

**19/132 County, District & Parish Liaison**

**WCC**

- Roads are being re-surfaced around the county
- Galanos House in Southam is to expand.
- WCC has passed an emergency resolution on climate change.
- The community grant scheme has re-opened for another month. Local groups are encouraged to apply.

**SDC**

- SDC has adopted the climate change emergency resolution
- The final tranche of design guides for planning has been adopted.
- Cllr Kettle has met Orbit to discuss their POS maintenance. They are now looking to rationalise the POS in their ownership and hand over to the appropriate local authority.
- The reserve sites for additional housing will only be used if other sites are not delivered.
- A new community grants scheme has been proposed but has yet to be approved by the full council.
- HS2 is promoting its community grants scheme. It was recommended that the pavilion working party registers an interest.

### **19/134 Traffic & Highways**

A complaint from a local resident about the traffic calming was forwarded to WCC Highways who have replied direct to the resident. WCC has made it clear that there are no plans to make any changes to the scheme.

### **19/135 Environment & Properties**

#### **1 Pavilion Project**

The Pizza Night was very successful and a number of young people attended whose comments have now fed into the survey. The working party has not met during the summer. They are currently waiting for the draft business plan to be prepared and the VAT advice to be received. They will attend the BISA meeting on 19 September 2019 and continue to build links with them.

#### **2 Street Lighting, Fisher Road**

It was agreed to consult with local residents regarding the installation of an additional column near to the junction with Fisher Road. The clerk was instructed to write to those residents who may be affected to obtain their views.

#### **3 Chestnut Tree, Playing Field Entrance**

It has been established that this area of land has no owner and therefore no one is responsible for the maintenance of the chestnut tree which is showing signs of disease. The tree could pose a risk to health and safety for people using the kissing gate into the playing field or parking their cars just here. Advice has been obtained from a tree surgeon who recommends that the crown is lifted. It was **RESOLVED** to obtain a quote for this work.

#### **4 The Hidden Green**

Orbit is willing to consider giving the parish council a short term lease for this land which is being used as a community garden. The council was supportive of this proposal and it was **RESOLVED** to explore this further with Orbit.

#### **5 Parking Problems at Playing Field**

A complaint had been received recently about inconsiderate and illegal parking on the road near the playing field entrance during a football match. The clerk has written to BIFC and also notified the police. It was agreed to ask BIFC to find out if they could use the community centre car park on match days. Notices will also be put in Scene and on the notice board about parking on the pavement in general.

#### **6 BI Community Project**

BICP is proposing that Entrust, a not for profit organisation, would run the café, providing work experience for disabled people. It was agreed that as this is not a commercial operation, and would provide benefit to the community, it complies with the terms of the lease. Therefore, the proposal is supported by the parish council.

#### **7 Marlow Green Footpath Link**

Residents have complained that the management company is not carrying out routine maintenance along the footpath which has resulted in overgrown vegetation. It was agreed to refer the problem to planning enforcement at SDC.

## **19/136 Finance**

### **1 Monthly Financial Reports**

The reports had been circulated prior to the meeting, The clerk pointed out that the election costs had been allocated to the wrong budget heading but she had now corrected this. There were no questions from councillors.

### **2 Accounts Payable**

Cllrs Christian-Carter and Dugmore volunteered to check the invoices and authorise the bank payments. It was **RESOLVED** to approve the schedule of accounts for payment (including those paid during the August recess) as per Appendix A.

### **3 Grant Application – BI Community Project**

It was **RESOLVED** to award a grant of £650 towards the cost of emergency plumbing repairs.

### **4 The Parenting Project – Request for Funding**

It was agreed to ask for a specific proposal for spending the funds in this village before deciding whether to award a grant.

### **5 Planters – Parish Office**

It was **RESOLVED** to approve the purchase of 2 planters, to include plants and compost, for outside the parish office.

## **19/137 BIPC Business Plan**

Cllr Dugmore hasn't completed the draft yet. He will circulate it later this week and it will be included for approval on the agenda for the next PC meeting.

## **19/138 VE Day 2020**

Cllrs Christian-Carter and Thomas have contacted local clubs and businesses and invited them to attend a first meeting on 28 October to discuss ideas for celebrating this occasion over the weekend and bank holiday.

## **19/139 Reports and Questions**

- A resident had queried the maintenance of the verge in Plough Lane. The area in question is privately owned and not the responsibility of the parish council.
- Other parts of the verge in Plough Lane and also the attenuation pond on the Persimmon estate are overgrown. The properties group still needs to carry out a survey of the village to identify unadopted and unmaintained areas.
- SDC has not yet made a decision regarding the lighting of the footpath and cycleway through the nature reserve.
- There are some leaning telegraph poles on the green at the bottom of Mount Pleasant. The clerk will report this to WPD.
- There is still a vacant seat on the council.
- There is a lot of litter at the bottom end of the play area and gate into the sheep field. The clerk will ask the litter warden to pay a visit.
- There has been a request for the directional sign to the PO to be moved. It is currently pointing down Chapel Street.
- Cllrs Kettle and Dugmore had attended a meeting with the police re rural crime. It is important that people report anything suspicious.
- People were swimming in the Blue Pool again during the summer. The parish council needs to continue to flag up the risks associated with the pool to WWT and the house builders.
- A glass panel has been broken at the bus shelter. Does anyone know how it happened?

**19/140 Exclusion of Public & Press**

It was **RESOLVED** to exclude the public and press under Sec 100A of the Local Government Act 1972 in order to discuss the following confidential matters:

**1 IT Upgrade**

The quotes had been circulated prior to the meeting. It was **RESOLVED** to approve the quote from Edge IT Systems Ltd at a cost of £1944.48.

**2 Replacement Trees, Bishop's Gate Green**

It was **RESOLVED** to approve the quote for 3 replacement trees at a cost of £420.

**19/141 Date of Next Meeting**

The next ordinary meeting of the parish council will take place on Monday, 14 October 2019 at 7.30pm in Bishop's Itchington Community Centre.

**Meeting closed at 10.00pm**

Signed.....Chairman Date.....





## APPENDIX B

### Budget Report 9 September 2019

Comparison between 01/04/19 and 06/09/19 inclusive. Includes due and unpaid transactions.

		2019/2020 Budget	Actual Net	Balance
<b>INCOME</b>				
10	Precept	£86,000.00	£43,000.00	-£43,000.00
20	Council Tax Support Grant	£460.00	£230.00	-£230.00
30	Burials	£3,000.00	£640.00	-£2,360.00
40	Sec 136 & Other Reimbursements	£1,000.00	£0.00	-£1,000.00
50	Playing Field	£40.00	£139.49	£99.49
60	Interest	£406.00	£226.59	-£179.41
70	Grants	£0.00	£0.00	£0.00
80	Misc	£250.00	£124.75	-£125.25
90	VAT Refund	£0.00	£0.00	£0.00
100	Pavilion Fund	£0.00	£0.00	£0.00
	<b>Total Income</b>	<b>£91,156.00</b>	<b>£44,360.83</b>	<b>-£46,795.17</b>
<b>EXPENDITURE</b>				
200	Salaries & Expenses	£32,305.00	£16,077.48	£16,227.52
210	Councillor Allowances	£500.00	£0.00	£500.00
220	Administration	£9,382.00	£3,008.17	£6,373.83
230	Grounds Maintenance	£22,158.00	£12,546.01	£9,611.99
240	Cemetery & Churchyard	£6,345.00	£740.37	£5,604.63
250	Playing Field	£8,950.00	£3,563.66	£5,386.34
260	Grants	£10,000.00	£2,099.00	£7,901.00
270	Neighbourhood Plan	£2,500.00	£0.00	£2,500.00
280	Other Expenditure	£1,000.00	£1,500.00	-£500.00
290	VAT	£0.00	£0.00	£0.00
300	Contingency	£0.00	£0.00	£0.00
310	Parish Office	£5,194.00	£2,601.83	£2,592.17
320	Pavilion Project	£5,000.00	£722.00	£4,278.00
	<b>Total Expenditure</b>	<b>£103,334.00</b>	<b>£42,858.52</b>	<b>£60,475.48</b>
	Total Income	£91,156.00	£44,360.83	-£46,795.17
	Total Expenditure	£103,334.00	£42,858.52	£60,475.48
	<b>Total Net Balance</b>	<b>-£12,178.00</b>	<b>£1,502.31</b>	