

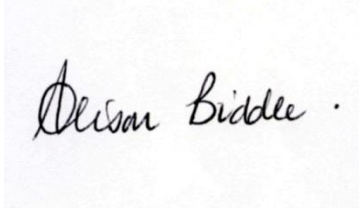
18 Poplar Road  
Bishop's Itchington  
Southam  
CV47 2RQ

## Notice of Ordinary Meeting of the Parish Council

**Monday, 10 September 2018**  
**7.30pm**  
**The Community Centre**  
**Ladbroke Road**  
**Bishop's Itchington**  
**CV47 2RA**

Members of the public and press are invited to attend the parish council meeting and are welcome to address the parish council on any items on the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.



**Alison Biddle**  
**Clerk to the Council**  
**4 September 2018**

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### AGENDA

- 1. Apologies**
- 2. Declaration of Interests**  
Members are responsible for determining whether they have a disclosable pecuniary interest in any item on the agenda, as defined by regulations made by the Secretary of State, and should disclose it and any other conflict of interest they may have, as soon as possible after the start of the meeting.
- 3. Dispensations**  
To receive and consider granting any dispensation requests.

**4. Minutes**

To approve the minutes of the ordinary meeting of the parish council held on 9 July 2018.

**5. Public Forum**

A maximum of 15 minutes is set aside for members of the public to address the council on any item on the agenda. A maximum of 3 minutes shall be allowed for each speaker.

**6. Planning Matters**

To consider the following:

**1 17/03216/REM**

Application for approval of reserved matters relating to appearance, landscaping, layout and scale for 80 dwellings pursuant to outline planning permission 15/04532/OUT.

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=OY9QERPMK9000>

**Former Harbury Cement Works, Station Road**

To review delegated response of objection to amended application

**2 18/02201/FUL**

Construction of a timber framed holiday let bungalow and parking for 5 touring caravans

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=PCD3S6PM0GO00>

**Land to the north of Hambridge Road**

**3 Bovis Homes – Land east of Knightcote Road**

To discuss Bovis response re transfer of POS

**4 New Doctor's Surgery**

To receive update

**5 Neighbourhood Development Plan**

To receive progress report from NDP group

**6 Cala Homes - Footpath**

To consider any further action by parish council

**7 Draft Strategic Housing Land Availability Assessment 2018 - Consultation**

[policy.consultation@stratford-dc.gov.uk](mailto:policy.consultation@stratford-dc.gov.uk)

To consider response

**7. County, District & Parish Liaison**

To exchange latest information with WCC and SDC councillors

**8. Transport & Highways**

**1 Traffic Calming**

i Village gateways and relocation of planters etc. - to receive update

ii To discuss raised table at mini roundabout

iii Traffic survey – to receive update

**2 Starbold Road - to receive update on flooding problem**

**9. Environment & Properties**

- 1 **New Pavilion** – to receive progress report from working party
- 2 **Memorial Bench** – to receive update
- 3 **Playing Field** – to approve maintenance work/receive quote
- 4 **Public Notice Boards** – to consider installing notice boards for public use
- 5 **Cemetery** – to consider outstanding recommended tree works
- 6 **Draft Tree Management Protocol** – to consider response to informal consultation

**10. Parish Council Office**

- 1 To discuss new signage
- 2 To discuss new address

**11. Finance**

- 1 To approve accounts for payment this month (to include August accounts)
- 2 To approve standing orders & direct debits as follows:
  - i New standing order for office rent
  - ii Amended standing order for final payment of rent to EHB
  - iii New direct debit for telephone & broadband to Onecom
- 3 To receive monthly financial report
- 4 To note closure of audit for year ended 31 March 2018
- 5 Community grant – to consider application from BI Baby & Toddler Group

**12. Draft Bench Policy**

To approve new policy for donated benches

**13. Reports and Questions** - members may raise any matter in brief here

**14. Exclusion of Public & Press**

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972, as follows:

- 1 **Insurance Claim** - to discuss advice from insurer and agree further action

**15. Date of Next Meeting** – The next ordinary meeting of the parish council will take place on **Monday, 8 October 2018 at 7.30pm** in Bishop's Itchington Community Centre. Please note there is no scheduled meeting during August.