

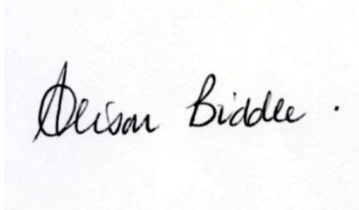
Brewster's Corner  
Pendicke Street  
Southam  
CV47 1PN

## Notice of Ordinary Meeting of the Parish Council

**Monday, 14 May 2018**  
**7.45pm**  
**The Community Centre**  
**Ladbroke Road**  
**Bishop's Itchington**  
**CV47 2RA**

Members of the public and press are invited to attend the parish council meeting and are welcome to address the parish council on any items on the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.



**Alison Biddle**  
**Clerk to the Council**  
**8 May 2018**

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### AGENDA

- 1. Apologies**
- 2. Declaration of Interests**  
Members are responsible for determining whether they have a disclosable pecuniary interest in any item on the agenda, as defined by regulations made by the Secretary of State, and should disclose it and any other conflict of interest they may have, as soon as possible after the start of the meeting.
- 3. Dispensations**  
To receive and consider granting any dispensation requests.

**4. Minutes**

To approve the minutes of the ordinary meeting of the parish council held on 16 April 2018.

**5. Public Forum**

A maximum of 15 minutes is set aside for members of the public to address the council on any item on the agenda. A maximum of 3 minutes shall be allowed for each speaker.

**6. Planning Matters**

To consider the following:

1 **New Doctor's Surgery** - to receive update on progression of doctor's surgery

2 **Neighbourhood Development Plan**  
To receive progress report from NDP group

3 **Cala Homes**  
To receive update on footpath

**7. County, District & Parish Liaison**

To exchange latest information with WCC and SDC councillors

**8. Transport & Highways**

- 1 Traffic Calming
  - i To consider re-location of planters & village name sign to new 30mph signs
  - ii To discuss any other issues arising from the new installation
- 2 Starbold Road
  - i To consider supporting request for parking bays
  - ii To consider request for "No Ball Signs".
  - iii To discuss flooding problem and agree further action

**9. Environment & Properties**

- 1 **New Pavilion** – to receive progress report from working party
- 2 **Old Hedgerow, Mandale Close** – to consider request for more planting

**10. Community Centre Lease**

To receive update on request for lease extension

**11. Parish Council Office**

To receive progress report on new office proposal

**12. Finance**

- 1 To receive and note the annual internal audit report 2017/18
- 2 Annual Governance & Accountability Return Year Ended 31 March 2018
  - i To complete annual governance statement 2017/18 at Section 1
  - ii To approve accounting statements 2017/18 at Section 2
- 3 To approve accounts for payment this month
- 4 To receive monthly financial report
- 5 To complete new mandate for NS&I account
- 6 To discuss pavilion electric costs

13. **Reports and Questions** - members may raise any matter in brief here
14. **Exclusion of Public & Press**  
Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972, as follows:
  - 1 **Insurance Claim** - to receive update
15. **Date of Next Meeting** – The next ordinary meeting of the parish council will take place on **Monday, 11 June 2018 at 7.30pm** in Bishop's Itchington Community Centre.