

# BISHOP'S ITCHINGTON PARISH COUNCIL

## Minutes of the Extraordinary Parish Council Meeting 21 July 2020 at 7.30pm Remote Meeting

### Present

Cllr Dugmore (Chairman)	Cllr Christian-Carter	Cllr Thomas
Cllr Tressler	Cllr Bougoussa	Cllr Gates
Cllr M Mann	Cllr D Mann	Cllr Kettle

### Absent

None; 1 Vacant seat

### In Attendance

Mrs Alison Biddle, Clerk to the Council  
Val Powell, Cemetery Manager  
Karen Stevens, Clerk Designate  
Andrew Maliphant, Pavilion Project Consultant

### Public

None

### 20/96 Apologies

None

### 20/97 Declarations of Interest

None

### 20/98 Dispensations

None

### 20/99 Public Forum

There were no members of the public present.

### 20/100 Environment & Properties

#### 1 **Request to Erect Statue in Cemetery**

It was **RESOLVED** to refuse the application to erect a statue between two graves in the cemetery on the grounds that this does not comply with cemetery rules & regulations no 9 and would set a precedent if permitted.

#### 2 **Paving of Bin Area in Cemetery**

It was **RESOLVED** to approve the proposed plans for paving this area with the cost to be covered by a donation of £250.

**3 Removal of Gate & Stile, Scowcroft Drive**

Only one response had been received to the public consultation. While councillors understood the resident’s concerns about increased footfall if the gate was removed, it was noted that the increase in the number of houses had already increased the use of the path. On balance, it was felt that the benefits of providing better access for all, outweighed concerns about increased footfall. It was therefore **RESOLVED** to remove the gate and stile. The clerk was asked to write to the resident to confirm that the trees on the green in Parrish Close remain the responsibility of the parish council.

**20/101 Finance**

**1 Update to Bank Mandate**

It was **RESOLVED** to appoint Karen Stevens as the account administrator and approve the amendment to the bank mandate to take effect from 1 August 2020.

**20/102 Date of September Meeting**

It was **RESOLVED** to change the date of the September parish council meeting to 21 September 2020.

**20/103 Exclusion of Public & Press**

It was **RESOLVED** to exclude the public under Sec 100A of the Local Government Act 1972 in order to discuss the following confidential matters:

**1 Appointment of Architect to Pavilion Project**

There had been a lot of interest and the pavilion group had interviewed the top 4 applicants. A summary analysis of the interviews and costs was shared with councillors. It was **RESOLVED** to appoint architect A as recommended by the pavilion group.

**2 Staff Matters**

The HR group will be meeting later this week. This matter was therefore deferred.

**Meeting closed at 8.15pm.**

Signed.....Chairman      Date.....