BISHOP'S ITCHINGTON PARISH COUNCIL

Minutes of the Meeting Held on 7 June 2010
St Michael's Church Hall at 7.30pm

Present:

Cllr Kettle, Chairman
Cllr Maddison
Cllr Kanwar (from 7.35pm)
Cllr Tagg-Wilkinson
Cllr Robins
Cllr Whittaker
Cllr Christian-Carter

Cllr Stevens (County), Cllr Mann (District)

Alison Biddle, Clerk to the Council

6 Members of the public

1. Apologies

Apologies were received from Cllr Macaulay (holiday).

2. Declarations of Interest

Cllr Maddison declared a personal interest in 13.2 and 15 "Accounts Payable" as she is a member of the Carnival Committee.

Cllr Maddison declared a personal interest in 8.2 "Planning Applications" in respect of 50, Poplar Road.

3. Minutes

It was **RESOLVED** to accept the minutes of the Annual Meeting of the Parish Council held on 10 May 2010 as a true and complete record of that meeting.

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4. Public Forum

The area surrounding the mini-roundabout appears to have been missed during the recent resurfacing of Station Road and Gaydon Road. Cllr Stevens will find out the reason for this.

Michelle Tuerena, on behalf of BICP, pointed out that the lease for the building expires in 6 months. She requested that the Parish Council enter into negotiations for the renewal of the lease for a 5 year term with an option to purchase. It was agreed that the Clerk would write to John Hayward who is acting for Follett Property Holdings Ltd.

Cllr Kanwar arrived at this point.

A bouquet was presented to Eileen Dronfield on the occasion of her retirement as Registrar of Burials. The Chairman said that the whole parish owed her a great debt of gratitude for the way she has managed the cemetery over the last 16 years. Everyone present joined in a round of applause.

5. Proposal by Follett Property Holdings Ltd

John Hayward was welcomed to the meeting. He was accompanied by Tim Heatley who represents Follett's new partner for the Harbury Estate. Mr Hayward explained that during the latter part of 2009, Follett's decided to bring in a partner and that their lawyers are still setting up the partnership which has caused a delay in putting forward any proposals.

Mr Hayward had commenced talking to representatives from the Parish Council some months ago (in connection with the lease for the RBL building). He wants to find out where there is common ground and avoid the need for expensive legal bills for planning appeals where possible. Follett's feel that this money would have been better spent within the parish.

Both John Hayward and Tim Heatley have rural backgrounds and are therefore familiar with the pressures on villages like Bishop's Itchington. They don't have any pre-conceived ideas but would like to see if they can help the village to achieve some of its aspirations outlined in the Parish Plan. The future of the RBL building, for example, is exactly the sort of thing which needs to be included for consideration in a wider discussion.

The new partnership will be looking at the Masterplan again, to see if they can make a proposal which will benefit the majority of people. A green energy scheme for example, might be a good use of the former depot site and would also benefit the local community.

The Chairman pointed out the need to move quickly on the question of affordable housing. The Parish Council would therefore like to receive a broad proposal from Follett's sooner rather than later. John Hayward explained that it was hoped that their lawyers would have completed the legal work by July and that he and Tim Heatley would focus on moving things forward as soon as possible. At least one of them would attend the August PC meeting, but realistically, he was not sure how much progress would have been made by then. At the same time it would also be helpful if BIPC were to start thinking about their own priorities and ambitions for the local community e.g. footpaths and the parish office. The possibility of setting up a separate committee was also mentioned.

6. Police Matters

There have been speeding vehicles along the main road again, and also along Knightcote Road.

There are a number of travellers camped opposite Squab Hall in Harbury Lane.

A couple of farms have been "visited" at night and in the early hours of the morning. At least one of these incidents has been reported to the police.

7. Clerk's Report

The Clerk has been advised by WCC that they are not keen on the use of old tyres for planters, and that they have concerns about the siting of planters on the verges. It was agreed that this item will be placed on the agenda for future consideration. The Clerk will advise Pam Reason accordingly.

The Clerk thanked the Parish Council for her nomination for the Clerk of the Year Award. She said that her job was made easier because of the encouragement and support she had received from the Council and the fact that the Council was always willing to try out new ideas and ways of working.

8. Planning Applications

1. 10/00925/FUL
   Proposed single storey front extension
   38, Dadglow Road
   It was **RESOLVED** to make no representations and no comments.

2. 10/00972/FUL
   Proposed first floor rear extension
   50, Poplar Road
   It was **RESOLVED** to make no representations and no comments.

9. Annual Report 2009/10

The financial statements have already been approved by the Council. It was therefore **RESOLVED** to delegate responsibility for completion and publication of the report to the Clerk and the Chairman.

10. Exercise Watermark – March 2011

It was agreed that we should take part in this national flood exercise.

11. Co-option of Parish Councillor

There were two applicants for the vacancy. Unfortunately one of them had sent their apologies as they were ill and unable to attend this evening's meeting. It was agreed therefore to postpone the co-option until the July PC meeting.

12. Working Groups 2010/11

It was noted that the "Yellow Land Steering Group" had been missed off the list. Cllr Christian-Carter and Cllr Tagg-Wilkinson are both members of this group. The Clerk will amend this.

It was decided to defer final confirmation of the list until after the co-option to the current vacancy at next month's meeting.

13. Finance

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1. Monthly Financial Report
   There were no questions.

2. Accounts Payable
   These were examined and passed for checking.

14. Information from County & District Councillors

Cllr Mann met the Orbit Housing Officer on site to discuss the possibility of a footpath link between Scowcroft Drive and Starbold Road. In principle they now agree to this proposal. The matter has been referred to the Planning Dept at SDC to find out whether a planning application would be required or whether an amendment to the original application would be sufficient.

The Recycling Roadshow will be at the Carnival.

Cllr Stevens reported that there will be enormous cuts in local government spending. There is also to be a schools re-organisation nationally. There is a move to combine Warwickshire and Coventry PCT's.

Following the resurfacing of Gaydon Road, it has been noted that cats' eyes have now been installed. Cllr Stevens explained that it is WCC's policy to replace them when the opportunity arises. Does this constitute an upgrade in the road which is a "B" road? It was pointed out that WCC has repeatedly stated that there is no money for improvements to the roads in the village. Cllr Stevens said he would clarify the position.

15. <u>Accounts Payable</u>

It was **RESOLVED** to authorise the accounts payable

16. <u>Reports and Questions</u>

The buffer zone at the rear of Mandale Close is overgrown again. The Clerk will ask the grounds maintenance contractor to pay a visit.

The meeting closed at 9.10pm

Signed……..Chairman

Date……..

Bishop's Itchington Parish Council **APPENDIX A**

Accounts Payable 7 June 2010

To Whom Payable	Cheque No	Excluding Vat	Vat Payable	Totals	Yellow Land
Urgent accounts paid since last meeting requring the formal approval of the Council					
British Telecom	D/debit	£ 89.71	£ 15.70	£ 105.41	
Accounts to be paid this week					
Staff salaries	2256	£ 939.06		£ 939.06	
Staff salaries	2257	£ 948.91		£ 948.91	£ 948.91
Staff salaries	2258	£ 257.41		£ 257.41	
Staff salaries	2259	£ 151.66		£ 151.66	
Staff salaries	2260	£ 60.25		£ 60.25	
Staff salaries	2261	£ 35.66		£ 35.66	
Staff salaries	2262	£ 132.50		£ 132.50	
HMRC (PAYE)	2263	£ 535.59		£ 535.59	£ 279.31
WCC (LGPS)	2264	£ 261.21		£ 261.21	
T Batchelor (Grass cutting etc)	2265	£ 1,493.56		£ 1,493.56	
C Redstall (Expenses)	2267	£ 93.88		£ 93.88	£ 93.88
Airtay (path & ground works)	2268	£ 4,429.00	£ 775.08	£ 5,204.08	£ 4,429.00
Allhire Midlands Ltd (rotavator)	2269	£ 13.00	£ 2.28	£ 15.28	£ 13.00
Allhire Midlands Ltd (rotavator)	2270	£ 85.00	£ 14.88	£ 99.88	£ 85.00
W Handy (Expenses)	2271	£ 6.18		£ 6.18	
Memorial Hall (Crafty Cuppa)	2272	£ 39.00		£ 39.00	
WCC (Room hire)	2273	£ 58.50		£ 58.50	£ 32.00
MFM Services (Grass cutting May)	2274	£ 749.00		£ 749.00	
Biffa (Cemetery waste)	2275	£ 176.72	£ 30.93	£ 207.65	
B I Community Project	2276	£ 985.51		£ 985.51	
J Pickering (Key cutting)	2277	£ 13.00		£ 13.00	
Southam Office Supplies	2279	£ 17.02	£ 2.97	£ 19.99	£ 17.02
C Redstall (Expenses)	2280	£ 23.99		£ 23.99	£ 23.99
BI Carnival Committee	2281	£ 250.00		£ 250.00	
A Biddle (Expenses)	2282	£ 25.00		£ 25.00	
				£ -	
				£ -	
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				£ -	
	TOTALS	£ 11,780.61	£ 826.14	£ 12,606.75	£ 5,922.11

Bishops Itchington Parish Council
Monthly report

May-10	This month			Year to date		
	Actual	Budget	Variance	Actual	Budget	Variance
2	£'s	£'s	£'s	£'s	£'s	£'s
APPENDIX B						
Budget Heading						
			-			-
Salaries & expenses	1,633.62	1,770.61	(136.99)	3,649.27	4,963.62	(1,314.35)
Administration	1,899.10	430.28	1,468.82	3,137.86	1,368.20	1,769.66
Grasscutting & estate works	2,116.33	1,242.90	873.43	3,806.65	3,185.80	620.85
Section 137	-	1.71	(1.71)	-	3.42	(3.42)
Cemetery & churchyard	728.62	1,088.13	(359.51)	1,204.87	2,178.96	(974.09)
Pavilion & playing field	409.52	761.00	(351.48)	1,069.52	1,620.70	(551.18)
Memorial Hall	-	-	-	20.00	34.17	(14.17)
Other expenditure	-	40.00	(40.00)	39.00	5,580.00	(5,541.00)
VAT payments	-	-	-	129.12	-	129.12
Contingency	-	40	(40.00)	-	-	-
Transfers	19	-	18.84	-	-	-
Total Expenditure	6,806.03	5,374.63	1,431.40	13,056.29	18,934.86	(5,878.57)
Income						
Precept	-	-	-	32,625.00	32,625.00	-
Burials	-	-	-	358.50	477.58	(119.08)
Reimbursements	-	-	-	-	250.00	(250.00)
Playing field	-	-	-	-	5.17	(5.17)
Interest	-	238.79	(238.79)	157.10	150.00	7.10
P3 Grant	-	125.00	(125.00)	250.00	-	250.00
Other grants	77.26	2.58	74.68	-	-	-
Closing of B Gate fund	-	75.00	(75.00)	-	-	-
VAT refund	-	-	-	-	-	-
Total income	77.26	441.38	(364.12)	33,390.60	33,507.75	(117.15)
Surplus deficit	(6,728.77)	(4,933.25)	(1,795.52)	20,334.31	14,572.89	5,761.42