BISHOP'S ITCHINGTON PARISH COUNCIL

Minutes of the Meeting Held on 10 May 2010
St Michael's Church Hall at 7.35pm

Present:

Cllr Kettle, Chairman
Cllr Maddison
Cllr Christian-Carter
Cllr Tagg-Wilkinson
Cllr Macaulay
Cllr Whittaker
Cllr Robins

Cllr Stevens (County)

Alison Biddle, Clerk to the Council

9 Members of the public

1. Apologies

Apologies were received from Cllr Kanwar who was working and Cllr Mann (District) who was attending another meeting.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes

It was **RESOLVED** to accept the minutes of the meeting held on 12 April 2010 as a true and complete record of that meeting.

4. Public Forum

All members of the public present were interested in item 7, Affordable Housing. One person asked when the agendas were posted on the notice board. The Clerk confirmed that they are posted on the Wednesday before the Parish Council meeting.

5. Police Matters

Last month's report of possible drug dealing had been passed on to the police. Since then there had been an incident of arson which had also been reported. Although the police response to the arson attack was swift, they had been slow in reporting their progress to the Clerk. Their response to the reports of drug dealing was slow and not very adequate.

6. Information from County & District Councillors

Details of the new community fund have been circulated.

Cllr Stevens was impressed by the new Blue Butterfly Café.

Cllr Stevens left after this last item.

7. Affordable Housing

Further information has now been obtained from WCC Highways who have revisited the Station Road site. They have confirmed that it would be possible to achieve a satisfactory level of visibility at the junction but this would require the acquisition of additional land and the removal of a line of conifers. Unfortunately the additional piece of land in question is not available and therefore this site is no longer an option.

As discussed previously, the second most popular site was the field at the corner of Gaydon Road and Plough Lane. However, councillors expressed concern that the information gained at the planning for real exercise in May 2008, when residents were asked to indicate their preference for the location of affordable homes, was now 2 years old. Although the proper processes had been followed, there had been some criticism from members of the public regarding the public consultation. The confusion about the Station Road site had not helped matters.

The Council recognises that the location of new housing is a very important one as it will have a permanent effect on the village, and is keen to ensure that all possibilities are properly considered. It was therefore agreed that the Clerk should contact all local landowners to ask them for details of any land they would be willing to make available for affordable housing. A shortlist of available sites would then be circulated to every householder and they would be asked to indicate their preference.

8. Bus Shelter

Two residents have expressed concern about installing a bus shelter as they fear it would be misused and vandalised. It was agreed not to take this matter any further.

9. Clerk's Report

The Clerk reported that the LBAP Conference is to be held at the Memorial Hall in June, and will include a visit to the Yellow Land.

The path has now been laid at the Yellow Land and the new fencing is being installed. There has been a great transformation over the last few weeks and the project is coming on well.

The Clerk is waiting for quotes for installing the new benches on the playing field and the hedge laying in Mandale Close.

10. Finance

1. **Financial Statements Year Ended 31 March 2010**
   It was **RESOLVED** to approve the financial statements for the year ended 31 March 2010 subject to a minor amendment to the assets list to the effect that the insurance values were those recorded in June 2009.
2. **Completion of Annual Return Year Ended 31 March 2010**
   The annual return was completed by the Council and signed by the Chairman and the Clerk.
3. **Monthly Financial Report**
   It was noted that the spreadsheet contained some minor formatting errors. There were no questions.
4. **Accounts Payable**
   These were examined and passed for checking.

11. Accounts Payable

It was **RESOLVED** to authorise the accounts payable

12. Reports and Questions

The funding for the Scowcroft Drive Field Path has now been withdrawn by WCC as it was not possible to gain the landowner's permission to upgrade the surface. However, a meeting has taken place with Orbit Housing Association and there is a possibility of installing a footpath link between Scowcroft Drive and the rear of Starbold Road. Cllr Mann has approached the planning officer at SDC and is currently waiting for their response.

The meeting closed at 9.10pm

Signed……..Chairman

Date……..

Bishop's Itchington Parish Council **APPENDIX A**

Accounts Payable 10 May 2010

Urgent accounts paid since last meeting requring the formal approval of the Council

To Whom Payable	Cheque No	Excluding Vat	Vat Payable	Totals	Yellow Land
Staff salaries	2239	£ 912.96		£ 912.96	
Staff salaries	2240	£ 948.91		£ 948.91	£ 948.91
Staff salaries	2241	£ 257.41		£ 257.41	
Staff salaries	2242	£ 94.74		£ 94.74	
Staff salaries	2243	£ 60.25		£ 60.25	
Staff salaries	2244	£ 35.86		£ 35.86	
				£ -	
				£ -	
				£ -	
				£ -	
				£ -	
				£ -	
				£ -	
				£ -	
				£ -	
				£ -	
				£ -	
				£ -	
	Sub-totals	**£ 2,310.13**	**£ -**	**£ 2,310.13**	**£ 948.91**

Accounts to be paid this week

To Whom Payable	Cheque No	Excluding Vat	Vat Payable	Totals	Yellow Land
HMRC (PAYE)	2245	£ 520.71		£ 520.71	£ 279.31
WCC (LGPS)	2246	£ 261.21		£ 261.21	
MFM Services (Grasscutting)	2247	£ 710.00		£ 710.00	
S E Pickering (Bird boxes)	2248	£ 25.00		£ 25.00	£ 25.00
Broker Network Ltd (Insurance)	2249	£ 1,741.09		£ 1,741.09	
Norris Studio (editing audio files)	2250	£ 200.00		£ 200.00	£ 200.00
T Batchelor (Grounds Maintenance)	2252	£ 1,040.14		£ 1,040.14	
S Burnell (Transcriptions)	2253	£ 50.00		£ 50.00	£ 50.00
Southam Office Supplies	2254	£ 17.97	£ 3.14	£ 21.11	£ 21.11
A Biddle (Expenses)	2255	£ 68.30		£ 68.30	
				£ -	
				£ -	
				£ -	
				£ -	
				£ -	
				£ -	
				£ -	
				£ -	
				£ -	
				£ -	
				£ -	
				£ -	
				£ -	
	Sub-totals	**£ 4,634.42**	**£ 3.14**	**£ 4,637.56**	**£ 575.42**
	TOTALS	**£ 6,944.55**	**£ 3.14**	**£ 6,947.69**	**£ 1,524.33**

Bishops Itchington Parish Council
Monthly report

Apr-10	This month			Year to date		
	Actual	Budget	Variance	Actual	Budget	Variance
1	£'s	£'s	£'s	£'s	£'s	£'s
APPENDIX B						
Budget Heading						
			-			-
Salaries & expenses	1,738.89	2,895.54	(1,156.65)	1,924.64	3,044.28	(1,119.64)
Administration	1,238.76	908.19	330.57	1,238.76	937.91	300.85
Grasscutting & estate works	1,690.32	1,942.90	(252.58)	1,690.32	1,942.90	(252.58)
Section 137	-	1.71	(1.71)	-	1.71	(1.71)
Cemetery & churchyard	448.12	1,088.13	(640.01)	476.25	1,089.48	(613.23)
Pavilion & playing field	100.00	776.37	(676.37)	100.00	818.04	(718.04)
Memorial Hall	-	-	-	-	17.08	(17.08)
Other expenditure	39.00	40.00	(1.00)	39.00	5,540.00	(5,501.00)
VAT payments	39	-	39.00	110.28	-	110.28
Contingency	-	7,540	(7,540.00)	-	-	-
Transfers	110	-	110.28	-	-	-
Total Expenditure	5,404.37	15,192.84	(9,788.47)	5,579.25	13,391.40	(7,812.15)
Income						
Precept	-	-	-	32,625.00	32,625.00	-
Burials	-	-	-	358.50	238.79	119.71
Reimbursements	32,625.00	-	32,625.00	-	125.00	(125.00)
Playing field	358.50	32,625.00	(32,266.50)	-	2.58	(2.58)
Interest	-	238.79	(238.79)	79.84	75.00	4.84
P3 Grant	-	125.00	(125.00)	250.00	-	250.00
Other grants	79.84	2.58	77.26	-	-	-
Closing of B Gate fund	250.00	75.00	175.00	-	-	-
VAT refund	-	-	-	-	-	-
Total income	33,313.34	33,066.38	246.96	33,313.34	33,066.38	246.96
Surplus deficit	27,908.97	17,873.54	10,035.43	27,734.09	19,674.98	8,059.11