BISHOP'S ITCHINGTON PARISH COUNCIL

Minutes of the Meeting Held on 5 July 2010
St Michael's Church Hall at 7.30pm

Present:

Cllr Kettle, Chairman
Cllr Tagg-Wilkinson
Cllr Macaulay
Cllr Maddison
Cllr Kanwar (from 7.40pm)

Cllr Stevens (County), Cllr Mann (District), Cllr Tonge (District)

Alison Biddle, Clerk to the Council
Jenny Pickering, Cemetery Manager

Phil Ward, WRCC
Neil Gilliver, WRHA

6 Members of the public

1. Apologies

Apologies were received from Cllr Christian-Carter (sick) and Cllr Whittaker (holiday)

2. Declarations of Interest

There were no declarations of interest.

3. Minutes

It was **RESOLVED** to accept the minutes of the Parish Council meeting held on 7 June 2010 as a true and complete record of that meeting.

4. Public Forum

A member of the public expressed deep concern about the delay in resurfacing the area around the mini-roundabout. Cllr Stevens explained that the costs for this would need to be re-budgeted and that the work would be carried out as soon as possible. The Clerk was instructed to write to WCC in the hope that this would expedite matters.

Cllr Kanwar arrived during this item.

5. Police Matters

There have been more incidents of speeding late at night.

There was a report of vehicles driving down Chapel Street and from the end of Dadglow Farm drive and skidding on the loose stone at the entrance to the playing field.

Local residents have noticed that on a number of occasions there have been cars parked for a short time at about 2.00am at the rear of Wilcox Close.

The police have the power to confiscate vehicles where they are causing a nuisance. There has been some success with this recently in Harbury. However, this can only be done when the registration numbers are known.

6. Clerk's Report

There were no questions for the Clerk.

7. Affordable Housing

There was a recap of events so far. No further work has been, or will be undertaken by the WRHA until the Parish Council gives its support for the scheme. The Rural Housing Enabler felt that the surveys and consultations already completed showed significant support for the Gaydon Rd/Plough Lane site but understood the Parish Council's view that it felt further canvassing of residents was necessary following the discrediting of information received relating to the Station Road site even though it has now been established that this site is not viable.

The Clerk has contacted landowners as agreed at last month's meeting. Some responses are still required. It was agreed that a deadline should be set for September. In the meantime, the Clerk will liaise with the Rural Housing Enabler who will carry out preliminary enquiries in respect of any identified potential sites.

8. Starbold Windfarm

It was agreed that Cllr Kettle and Cllr Macaulay would attend the public exhibition to be held on Monday, 12 July on behalf of the Parish Council.

9. New Premises Licence – BI Community Centre

Michelle Tuerena, speaking for the BICP committee, explained that the licence is required to run a rural cinema and hold children's discos. Alcohol will not be sold. They plan to run the cinema on Saturdays and Sundays in the afternoon and or early evening. The discos will be run for the younger children and will finish between 8.30pm and 9.00pm on a Saturday evening. Occasionally they might hold a disco for the older teenagers, hence the request for the licence to run until 10.30pm. These will not be regular weekend events.

Some of the community centre's immediate neighbours expressed concern at the noise and nuisance which they felt would be the result of holding discos. The noise will prevent them from sitting in their gardens which back on to the centre and will keep young children awake. They were also worried about the older teenagers leaving the building as late as 10.30pm which would coincide with people leaving the pub and club. Michelle Tuerena responded that the younger children were only allowed to use the centre's garden until 8.00pm. The older children were not allowed outside at all and the doors are kept shut.

While the neighbouring residents' concerns were noted, it was emphasised that there had been a very serious problem with nuisance youths in the recent past and the youth club has been set up to try and improve the situation.

After much discussion, the Council decided to write to the licensing authority to ask them to ensure that there would be proper controls on the level of noise and to consider only allowing the licence until 9.30pm to ensure that the older teenagers had left the building before people started to leave the nearby pub and club. Perhaps SDC's officers would also be able to advise on noise abatement.

Residents asked for their concerns to be included in the Parish Council's letter but it was explained that this was the Parish Council's response to the licence application. Local residents also have the opportunity to make their views known to the licensing authority and should write direct to SDC.

10. Environment

1. Village Signs
   It was **RESOLVED** to install a brown information sign directing people to local amenities such as the pub, café and chip shop. This will replace the individual unauthorised signs. The Clerk will obtain details of costs and report back.

2. Speed Signs
   Anti-speeding signs designed by local school children have been seen in other areas. The Clerk had made enquiries with WCC but their response was not encouraging. Cllr Stevens will pursue this.

3. Flower Planters
   The Biodiversity Group is to be asked to submit a formal proposal to cover locations, design and costs.

11. Cemetery

A quotation has been received for the repair of three loose memorial stones (a total of £130) and it was agreed to authorise this cost. The Clerk asked for approximately £300 to £400 to be considered for inclusion in next year's budget to cover the cost of such repairs in future. It was agreed that the Parish Council would only fund repairs where it had proved impossible to trace any family members.

12. Co-option of Parish Councillor

One of the candidates had advised the Clerk that they would be late arriving at tonight's meeting owing to work commitments. In the event they had not arrived at all. It was therefore agreed to defer the co-option until the next meeting.

13. Working Groups 2010/11

This item was deferred until the next meeting.

14. Consultations

1. Draft Rights of Way and Recreational Highway Strategy – deadline 27 August 2010
2. Warwickshire Draft Local Transport Plan 3 (LTP3) – deadline 28 August 2010

Each of the consultation documents is available to view on line. As the deadlines for responding are not until late August, it was agreed that councillors would view the documents and this item would be considered again at the next meeting.

15. Finance

1. Monthly Financial Report
   There was an error in the information on the spreadsheet. Cllr Kettle will check and correct the formulae as necessary.

2. Accounts Payable
   These were examined and passed for checking.

16. Information from County & District Councillors

It is thought that WCC's spending will be cut by 25% to 40% but the final decision will not be announced until October. Adult services will be cut back. There will also be cuts in the police service. There are likely to be cross county partnerships to save on joint expenditure.

Bishop's Itchington Primary School has received a good Ofsted report. The Early Years Centre will open on 20 July 2010.

The State of the District Debate was held on 2 July. There were 200 attendees and it covered issues such as housing, business and transport.

SDC is holding an open day on 23 September from 4pm to 8pm.

Harbury's Village with a Vision is holding another meeting soon. Details have been circulated by email.

At the recent Community Forum, the police announced that crime in the area has reduced. They still need the public to come forward as witnesses.

Street Scene at SDC will be improving their website to make their street cleaning schedule available.

More dog litter bins can be provided if required.

17. Accounts Payable

It was **RESOLVED** to authorise the accounts payable

18. Reports and Questions

- An ash tree in the churchyard hedge needs urgent attention. The Clerk will notify the grounds maintenance contractor.
- Cllr Tagg-Wilkinson and Cllr Macaulay will attend the "Exercise Watermark" meeting to be held on 8 September 2010.
- There were problems with a blocked drain outside the Butcher's Arms on Carnival Day. The landlord should be advised to contact Severn Trent.

The meeting closed at 10.15pm

Signed……..Chairman

Date……..

Bishop's Itchington Parish Council **APPENDIX A**

Accounts Payable 5 July 2010

To Whom Payable	Cheque No	Excluding Va	Vat Payable	Totals	Yellow Land
Urgent accounts paid since last meeting requring the formal approval of the Council					
British Telecom (internet)	D/debit	£ 31.67	£ 7.87	£ 39.54	
R Sharples (office rent)	S/order	£ 1,062.50		£ 1,062.50	
Accounts to be paid this week					
Staff salaries	2283	£ 939.06		£ 939.06	
Staff salaries	2284	£ 948.91		£ 948.91	£ 948.91
Staff salaries	2285	£ 257.41		£ 257.41	
Staff salaries	2286	£ 151.66		£ 151.66	
Staff salaries	2287	£ 60.25		£ 60.25	
Staff salaries	2288	£ 35.86		£ 35.86	
WCC (LGPS)	2289	£ 261.21		£ 261.21	
J Pickering (Expenses)	2290	£ 28.80		£ 28.80	
S M Collins (Cemetery gate repair)	2291	£ 572.00	£ 100.01	£ 672.01	
Tudor Environmental (Wheelbarrow)	2292	£ 21.40	£ 3.75	£ 25.15	£ 25.15
Glasdon Manufacturing Ltd	2293	£ 760.28	£ 133.04	£ 893.32	
Noisegate Media Ltd (oral history CD's)	2294	£ 167.50	£ 29.32	£ 196.82	£ 196.82
Frank Mann Farmers (fencing)	2295	£ 2,440.25	£ 427.04	£ 2,867.29	£ 2,867.29
Viking Direct (stationery)	2296	£ 221.57	£ 31.60	£ 253.17	
Southam Office Supplies	2297	£ 14.09	£ 2.45	£ 16.54	£ 16.54
HMRC (PAYE)	2298	£ 535.39		£ 535.39	£ 279.31
The Signworks (Y Land Sign)	2299	£ 58.00	£ 10.15	£ 68.15	£ 68.15
MFM Services (Grasscutting)	2300	£ 749.00		£ 749.00	
A Biddle (Expenses)	2301	£ 8.67		£ 8.67	
				£ -	
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	TOTALS	£ 8,231.31	£ 737.36	£ 8,968.67	£ 4,402.17

Bishops Itchington Parish Council
Summary spend v budget by month
Appendix B

Jun-10	This month				Year to date		
	Actual	Budget	Variance		Actual	Budget	Variance
3	£'s	£'s	£'s		£'s	£'s	£'s
Budget Heading							
Salaries & expenses	2,094.03	2,250.45	(156.42)		5,926.03	6,751.36	(825.33)
Administration	96.17	720.08	(623.91)		3,234.03	2,138.44	1,095.59
Grasscutting & estate work	592.00	661.19	(69.19)		1,184.00	1,983.57	(799.57)
Cemetery & churchyard	1,203.00	946.07	256.93		2,407.87	2,280.98	126.89
Pavilion & playing field	570.46	698.94	(128.48)		1,079.98	1,716.74	(636.76)
Yellow Land	17.02	1,393.79	(1,376.77)		437.67	4,181.36	(3,743.69)
Community Group	985.51	166.67	818.84		1,545.51	500.00	1,045.51
Memorial Hall	60.00	100.42	(40.42)		80.00	301.25	(221.25)
Other grants	250.00	-	250.00		250.00	-	250.00
Section 137	-	-	-		-	36.90	(36.90)
Other Expenditure	39.00	40.00	(1.00)		78.00	120.00	(42.00)
VAT payments	834.01	-	834.01		963.13	-	963.13
Contingency	-	-	-		-	-	-
Transfers	-	-	-		-	-	-
Total Expenditure	13,708.79	10,361.84	833.01		26,947.81	28,038.29	921.13
Income	79.83	313.79	(233.96)		33,470.43	33,566.38	(95.94)
Surplus deficit	(13,628.96)	(10,048.04)	(1,066.97)		6,522.62	5,528.08	(1,017.08)
Balance brought forward	54,470.79	40,841.83	30,793.79		34,319.21	34,319.21	-
Balance carried forward	40,841.83	30,793.79	29,726.81		40,841.83	39,847.29	(1,017.08)